



Archdiocese of Baltimore
Reference Check for volunteers
Division of Human Resource Services

Written Reference

_____ has applied to serve as a volunteer at the School of the Cathedral of Mary Our Queen. The Archdiocese of Baltimore and the School of the Cathedral of Mary Our Queen have a strong commitment to supporting healthy ministry to children and youth. For this reason, it is our policy to ask certain questions of all applicants for employment and volunteer work, and of the people whose names are provided as reference.

Please check the appropriate response to the following questions:

1. To your knowledge, has the applicant ever been accused of, charged with, or convicted of child abuse?
 Yes No

2. To your knowledge, has the applicant ever been terminated from any volunteer service or employment due to suspected child abuse? Yes No

3. Are you aware of any reason why the applicant should not be placed in a position where he/she will be working with children and youth? Yes No

4. To your knowledge, is there any reason why the applicant should not serve as a volunteer at the School of the Cathedral of Mary our Queen? Yes No

If yes, please explain:

This reference must be signed and dated.

Name

Relationship to Volunteer

Date

PLEASE RETURN THIS FORM TO:
 The School of the Cathedral of Mary Our Queen
 Attention VIRTUS Coordinator
 111 Amberly Way
 Baltimore, MD 21210